

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: August 1, 2018 at 3:00pm
at
188 Inverness Drive West, Suite 150
Englewood, CO 80112

ATTENDEES Directors present: Charlie Davis, Joel Christensen and Brett Stone. Others present: Clay Boelz; Inverness Properties, Randy Warren, Luis Tovar, and Kelly Conover; Mulhern MRE, Inc., Erin Smith; Norton and Smith P.C. Upon motion duly made, seconded and upon vote, the Board excused Directors Spaulding and Morton.

CONFLICT OF INTEREST Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT
There was no public present.

AGENDA The Board reviewed the agenda. Upon motion duly made, seconded and upon vote, unanimously carried, the Board approved the agenda.

CONSENT AGENDA
The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the May 30, 2018 meeting. Upon motion duly made by Director Davis, seconded by Director Christensen and unanimously carried, the Board approved the minutes.

Luis Tovar and Randy Warren provided a review of the disbursements dated May 23 through August 1, 2018 and the investments as of July 2018. Following discussion, upon motion by Director Davis, seconded by Director Stone, and upon vote, the Board unanimously approved the disbursements and investments as presented.

Randy Warren reviewed the financial statements through June 2018. Upon motion duly made by Director Christensen, seconded by Director Davis, upon vote, the financial statements were unanimously accepted.

RESOLUTION ON WATER RESTRICTIONS
Luis Tovar reviewed the Resolution and the stage 2 restrictions proposed for all customers in the District for outdoor watering.

The Board discussed the potable and non-potable supply and the effects of the restrictions on each user. Non-potable users are able to water 4 days

with effluent water, where potable users are restricted to 3 days. Rules and Regulations require at least 5 days of notice to customers prior to enforcement. Erin Smith made changes in the Resolution provided in the Board packet related to the excluded properties and how through the exclusion agreements, the property is subject to these same restrictions. Upon motion duly made by Director Davis, seconded by Director Christensen and upon vote, the Board unanimously approved the Resolution and Order of the Board Ordering Mandatory Water Restrictions. Staff was directed to circulate the order to all customers in the District via email, mailing and the District website as soon as possible.

PROJECT UPDATES

Luis Tovar reviewed the items in the project update memos. Luis reviewed the sanitary sewer lining project that will begin around Labor Day. Notices will be sent out to adjacent property owners to inform them of the work and what to expect. Valve repairs are complete with an additional 4 broken valves being repaired. The irrigation meter replacements are underway. Luis discussed the cost of abandonment of 500 feet of dead end line near building 145. Staff proposes to complete conversion of some properties to non-potable irrigation with some proposed customer incentives. Incentives include covering connection costs, a non-potable rate for 3 years, submitting documentation to the CDPHE on behalf of owner, and providing Regulation 84 training to property representatives. Director Christensen asked that staff study the capacity and flow of the line to not overtax the main line and cause breakage with the proposed increase in use. The Board was supportive of the proposed incentives following staff confirming the line capacity. Randy Warren reviewed the operation dashboard with the Board.

CONTRACTS

Luis Tovar reviewed the Contracts as listed and detailed below:

1. Mapping Updates – MMRE proposes to update the District mapping not to exceed \$8,500
2. Water/Wastewater Modeling – MMRE proposes to update the modeling software for the District not to exceed \$5,000
3. Water Supply Master Plan Update - MMRE will update the current Master Plan completed in 2015 not to exceed \$25,000
4. Valve Replacements CO #1 – The contractor completed 4 additional valve repairs during the project that were not included in the scope. Please ratify this expense for \$50,500
5. Water Quality Repairs – Vertex Builders will install an air-vac assembly and manhole for the District while completing the tie-in for building 145 for a cost not to exceed \$21,500
6. Sulphur Burner Replacement – Water Made Right will provide a new sulphur burner for the maintenance of the effluent reservoir at \$17,000
7. Operations Assistance - MMRE will continue to provide engineering support to the Operators through December 2018 (4

additional months on top of the Feb-Aug previously approved) at \$8,000 per month.

Upon motion duly made by Director Christensen, seconded by Director Stone and upon vote, unanimously carried, the Board approved the contracts listed above.

ADJOURNMENT There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried the meeting was adjourned. The next regular meeting is scheduled for October 3, 2018, at 3:00 pm at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

Date: 12/5/2018

READ AND APPROVED BY THE BOARD:



Charles Davis, Secretary